

**Note: For information purposes only. All permits to be filed online through Open Gov Portal: <https://devensec.portal.opengov.com/categories/1071>**

## DEVENS ENTERPRISE COMMISSION

33 Andrews Parkway, Devens, MA 01434

978-772-8831 x3338

Fax 978-772-1529

PERMIT NO. \_\_\_\_\_

DEC No. \_\_\_\_\_

APPLICATION DATE: \_\_\_\_\_

### 1 Day License (Level 1)

(Fill out application form completely and legibly)

**FEE: \$50.00 + \$200.00 PH process fee**

(Check payable to Devens Enterprise Commission)

**A 1-Day License requires a public hearing. Applications must be submitted at least 21 days prior to the public hearing date.**

#### PROPERTY

OWNER \_\_\_\_\_

EVENT APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_

ADDRESS \_\_\_\_\_

TOWN/STATE \_\_\_\_\_

TOWN/STATE \_\_\_\_\_

PHONE \_\_\_\_\_

PHONE \_\_\_\_\_

FAX \_\_\_\_\_

FAX \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF PROPERTY OWNER

=====

LOCATION / STREET/ FIELD: \_\_\_\_\_

EVENT: \_\_\_\_\_

**Please provide the following information with your 1-Day License Application**

1. DATE: \_\_\_\_\_ HOURS (that alcohol will be served): FROM \_\_\_\_\_ TO \_\_\_\_\_
2. Event Description \_\_\_\_\_
3. Provide a site plan showing proposed layout of event (can be hand drawn) as well as the premises for dispensing and consumption of alcohol, outlining the area to be roped or fenced off (including dimensions of area, access point(s), internal layout – serving areas, tables, seating etc.). At least one (1) Police Officer shall remain in the roped or fenced off area at all times and security is required at each access point. \*\*
4. 1-Day License is valid for wine and/or malt beverages only. Special licenses for the sale of all alcoholic beverages may be issued to Non-Profit organizations ONLY. Provide proof of Non-Profit status if you are applying for an all alcoholic beverages license
5. Licensees must purchase alcoholic beverages from an authorized source; licensees CANNOT purchase from a package store and CANNOT accept donations from anyone. See the list of authorized sources at: [www.mass.gov/abcc/pdf/authorizedsources1-day.pdf](http://www.mass.gov/abcc/pdf/authorizedsources1-day.pdf)
6. Police & Fire Detail Notification (CALL 978-772-8800): YES \_\_\_\_\_ NO \_\_\_\_\_
7. Waste Management (incl. recycling/composting): \_\_\_\_\_

**\*\* It is illegal in Devens to sell, serve, and consume alcohol beverages on public property without a license. The outdoor area is to be enclosed by fencing or other barrier set-up for the purpose of restricting the removal of alcoholic beverages by patrons/guests. The applicant is an individual, as the responsible manager for the organization. He or she agrees to control the dispensing of alcohol to persons not under the age of twenty-one (21), and that there is to be no service of alcohol to individuals who are or "appear to be" under the influence alcohol. Note: The DEC reserves the right to anticipate potential nuisance conditions at the time the event is proposed and to require assurance of non-impact or reasonable mitigation commitments (including restricting hours of the event and requirements to provide proof that the convener of the event has adequate insurance) at the time the Event Permit is issued. The DEC may also impose protective measures with respect to the active use (i.e., boating, swimming, or fishing) of a surface water resource.**

\_\_\_\_\_  
APPLICANT SIGNATURE